

Planning My Presentation



Product:	
Audience:	
Method of Presentation: (Descri	ibe and list steps)
Materials I Will Need:	
Notecards	Handout—attach copy
Visual Aids—list:	Equipment—list:
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Last Chance Check!

- 1. Practice your presentation.
- 2. Evaluate both your product and presentation.
- 3. Circle what you have done well.
- 4. Improve those things that aren't circled.

My Product:

Teaches something I've learned Uses correct spelling and grammar Is a creative way to share information

My Presentation:

Teaches something I've learned
Is clear and well organized
Uses quality speaking voice: slow, clear, and loud
Is interesting to audience